

CHILDREN EDUCATION ALLOWANCE

Academic Year : 2008-09.

Certified that my Child/Children mentioned below In respect of whom children's education allowances is claimed is/are wholly dependent upon me and I am compelled to send my child/children away from the place of my posting/residence due to non-availability of the School of the requisite standard at the station of my posting/residence or due to non-availability of a vacancy in such a school at the station of my posting/residence :

Name of the Child	Date of Birth	School/College in which studying	The place where the Govt. servant is residing	Class in which studying	Monthly CEA Admissible	Amount of allowance claimed for the period June to May.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

2. Certified that my child/children respect of whom children's education allowance is claimed is are studying in the School (s) mentioned in column (s) Which is/are recognized school (s) (not applicable to School run by Central Govt/ Union Territory Administration /Municipal Corporation / Municipal Committee /Panchayat Samiti / Zila Parishad)

3. Certified that: -

- (1) My wife/husband is / is not a Central Govt Servant.
- (2) My wife/husband is a not Central Govt Servant and he/she will not claim children's
- (3) My wife/husband is employed with..... she/he is not Entitled to children's education allowance in respect of our child/children.

4. Certified that during the period covered by the claim the child/children attended the school regularly and did not absent himself/herself/them selves from the school without proper leave for a period exceeding one month.

5. Certified that the child/children has / have been not studying in the same class for more than two academic season.

6. In the event of any change in the particulars above which effect my eligibility for children's Education Allowance, I undertake to intimate the same promptly and also to refund payments, if any made.

Encl :

PLACE & Date:

(Signature of the Govt. servant)

CERTIFICATE FROM SCHOOL

Certified that Master..... S/O Shri.....

Studying in the Class, Name of the school.....

.....

During academic session


1. Date of birth.....
2. Date of admission in the School.....
3. Date of admission in the class.....
4. Whether the child is in receipt of scholarship from the Govt/Private Estt, if so mention the amount.
5. The school recognized /Not recognized by central / State Government.

Signature of the
Principal / Head Master
With seal

Station :

Dated the

Children Education Allowance for Central Government Employees of India

 With the objective to facilitate the good education opportunities and make them affordable to its employees, government of India earlier provided either tuition fee or children education allowances. This assistance is provided for schooling only. Sixth Central Pay Commission made some recommendation for education allowance to remove anomalies. Government accepted these recommendations with minor modifications and later issued some clarifications for queries by the employees. A gist of recommendations and acceptances is given below.

Children Education Allowance:

- In 6 CPC's opinion, there was no justification of reimbursement of tuition fees in some departments and Education allowance in others. The Commission rightly recommended merger of Children Education Allowance and Reimbursement of Tuition Fee and raised the reimbursement upto the maximum of Rs.1000 per child per month subject to a maximum of 2 children.
- Since the cost of education has increased substantially, hostel subsidy reimbursement was allowed upto the maximum limit of Rs.3000 per month per child. The limits would be automatically raised by 25% every time the Dearness Allowance on the revised pay bands goes up by 50%.

6 CPC recommendations were accepted by the Government with following conditions:

1. Children education allowance will be admissible to school going children only i.e. from class nursery to twelfth.
2. now onwards, education allowance will not be stopped even if child fails in the examination
3. both education allowance and hostel subsidy can not be availed concurrently
4. Reimbursement of education will include expenditure incurred on one set of books and notebooks, one pair of shoes, two sets of uniform, and school fees etc.

Clarifications:

- Hostel subsidies means expenses incurred by an employee if he has to keep children in the hostel of a residential school away from the station at which he is posted or residing. It will include expenses toward boarding, lodging and expenses....
- Children education allowance is admissible for diploma courses in polytechnic provided minimum qualification is X and student joins the course after passing X class.
- Children education allowances can be reimbursed for more than two children if second child birth results in births of twins or multiple births
- Children education allowance is admissible for disabled children (5-22 yrs) studying in vocational or non-formal training institutions approved by government.

The following items qualify for the reimbursement:

- Tuition Fee,
- admission fee,
- laboratory fee,
- special fee charged for agriculture, electronics, music or any other subject,
- Fee charged for practical work under the programme of work experience,
- fee paid for the use of any aid or appliance by the child,
- library fee,
- games/sports fee and
- fee for extra-curricular activities.
- purchase of one set of text books and notebooks,
- two sets of uniforms and
- one set of school shoes can be claimed for a child, in a year.
- The annual ceiling fixed for reimbursement of Children Education Allowance:
 - o Hostel subsidy will be reimbursed upto the maximum limit of Rs.3000 per month per child subject to a maximum of 2 children.
 - o Under this scheme, reimbursement can be claimed once every quarter. The amount that can be claimed in a quarter could be more than Rs.3000, and in another quarter less than Rs.3000, subject to the annual ceiling of Rs.12000 per child being maintained.
 - o If both the spouses are Government servants, only one of them can avail reimbursement.
 - o original receipts (on the basis of self-certification) are to be submitted by the Government servant for reimbursement